

# U.S. Court Records and the Federal Record Centers

After a federal case is closed, the documents are held by the federal courts location for a predetermined number of years. This can be as little as six months, or, rarely, until the court reaches its capacity to store files. The closed cases are then sent to and stored at a designated Federal Records Center (FRC). These offices are administered by the National Archives and Records Administration (NARA). See [www.archives.gov/research](http://www.archives.gov/research)

The National Archives and Records Administration (NARA) provides access to archived court records exclusively by online ordering or by mail or fax. NARA no longer provides on-site court case review services to the public at its Federal Records Centers.

This procedure applies to all closed bankruptcy, civil, criminal, and court of appeals case files that remain in the legal custody of the courts but are physically stored at NARA's Federal Records Centers.

Access to court cases is now available only via online ordering at [www.archives.gov/research/court-records](http://www.archives.gov/research/court-records) or by mail or fax at these facilities:

## **Anchorage Records Facility**

Regional Records Services Facility  
654 W 3rd Ave  
Anchorage, AK 99501-2145

**Phone:** 907-261-7820

**Fax:** Anchorage Records Facility

**URL:** <http://www.archives.gov/anchorage/>

**Holds records for courts from these states:** Alaska  
(most civil and criminal records)

## **Atlanta Records Facility (Ellenwood)**

Regional Records Services Facility  
4712 Southpark Blvd  
Ellenwood, GA 30294

**Phone:** 404-736-2820 main

**Fax:** Atlanta Records Facility (Ellenwood)

**URL:** <http://www.archives.gov/atlanta/>

**Holds records for courts from these states:** Alabama, Georgia, Florida, Kentucky, Mississippi, North Carolina, South Carolina and Tennessee

## **Boston Records Facility (Waltham)**

Regional Records Services Facility  
380 Trapelo Rd.  
Waltham, MA 02452-6399

**Phone:** 781-663-0144

**Fax:** Boston Records Facility (Waltham)

**URL:** <http://www.archives.gov/boston/>

**Holds records for courts from these states:** Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont

## **Chicago Records Facility**

Regional Records Services Facility  
7358 South Pulaski Road  
Chicago, IL 60629-5898

**Phone:** 773-948-9030 **Fax:** Chicago Records Facility

**URL:** <http://www.archives.gov/chicago>

**Holds records for courts from these states:** Illinois, Indiana, Michigan, Minnesota, Ohio and

Wisconsin. See Dayton for recent Ohio bankruptcy records.

## **Dayton Records Facility**

Regional Records Services Facility  
3150 Springboro Rd  
Dayton, OH 45439-1883

**Phone:** 937-425-0609

**Fax:** Dayton Records Facility

**URL:** <http://www.archives.gov/frc/dayton/>

**Holds records for courts from these states:** Ohio  
(Bankruptcy records: Northern District-1993 forward; Southern District-1995 forward)

## **Denver Records Facility**

Regional Records Services Facility  
17101 Huron St  
Broomfield, CO 80023

**Phone:** 303-604-4740

**Fax:** Denver Records Facility

**URL:** <http://www.archives.gov/denver/>

**Holds records for courts from these states:** Colorado, Montana, New Mexico, North Dakota, South Dakota, Utah and Wyoming

## **Fort Worth Records Facility**

Regional Records Services Facility  
PO Box 6216  
Fort Worth, TX 76115-0216

**Phone:** 817-831-5900

**Fax:** Fort Worth Records Facility

**URL:** <http://www.archives.gov/fort-worth/>

**Holds records for courts from these states:** Arkansas, Louisiana, Oklahoma and Texas

**Lee's Summit (Missouri) Records Facility**

Regional Records Services Facility  
200 Space Center Dr  
Lee's Summit, MO 64064-1182

**Phone:** 816-268-8100

**Fax:** Lee's Summit (Missouri) Records Facility

**URL:** <http://www.archives.gov/frc/lees-summit/>

**Holds records for courts from these states:** Now houses records from Bayonne, NJ for New Jersey, New York, Puerto Rico and Virgin Islands. See Kansas City location for Midwestern states

**Lenexa (Kansas) Records Facility**

Regional Records Services Facility  
17501 W. 98th, Suite 47-48  
Lenexa, KS 66219

**Phone:** 913-563-7600

**Fax:** Lenexa (Kansas) Records Facility

**URL:** <http://www.archives.gov/frc/lenexa/>

**Holds records for courts from these states:** Iowa, Kansas, Missouri and Nebraska. See Lee's Summit location for records transferred from Bayonne for New Jersey, New York, Puerto Rico and Virgin Islands

**Northeast Philadelphia Records Facility**

Regional Records Services Facility  
14700 Townsend Rd.  
Philadelphia, PA 19154-1096

**Phone:** 215-305-2000, 305-2020

**Fax:** Northeast Philadelphia Records Facility

**URL:** <http://www.archives.gov/philadelphia/>

**Holds records for courts from these states:** Delaware, Maryland, Pennsylvania, Virginia and West Virginia (some older Maryland, Virginia, and West Virginia cases may be found at the Washington, DC facility)

**Riverside (Perris) Facility**

Regional Records Services Facility  
23123 Cajalco Road  
Perris, CA 92570-7298

**Phone:** 951- 956-2011

**Fax:** Riverside (Perris) Facility

**URL:** <http://www.archives.gov/riverside/>

**Holds records for courts from these states:** Arizona, Southern California counties (Imperial, Inyo, Kern, Los Angeles, Orange, Riverside, San Bernardino, San Luis Obispo, Santa Barbara and Ventura), and Clark County Nevada

**San Francisco Records Facility (San Bruno)**

Regional Records Services Facility  
1000 Commodore Drive  
San Bruno, CA 94066-2350

**Phone:** 650-238-3500, 238-3488

**Fax:** San Francisco Records Facility (San Bruno)

**URL:**

[http://www.archives.gov/facilities/ca/san\\_francisco.html](http://www.archives.gov/facilities/ca/san_francisco.html)

**Holds records for courts from these states:** All Northern California counties, Hawaii, Nevada (except counties covered by the Las Vegas Division), and American Samoa

**Seattle Records Facility**

Regional Records Services Facility  
6125 Sand Point Way NE  
Seattle, WA 98115-7999

**Phone:** 206-336-5115

**Fax:** Seattle Records Facility

**URL:** <http://www.archives.gov/facilities/wa/seattle.html>

**Holds records for courts from these states:** Idaho, Oregon, Washington and Alaska (bankruptcy and some civil and criminal records)

**Washington National Records Center (Suitland, MD)**

Regional Records Services Facility  
Use courier address for all mail  
Suitland, MD, 20746

**Phone:** 301-778-1600

**Fax:** Washington National Records Center (Suitland, MD)

**URL:** <http://www.archives.gov/facilities/md/suitland.html>

**Holds records for courts from these states:** District of Columbia; all military bases; some older case records from Maryland, Virginia and West Virginia